

Pan-Canadian Consortium on Admissions & Transfer

Research Subcommittee Meeting (via teleconference)

June 10, 2010

MINUTES

Attendance: Philip Cameron, Eric Dohei, Devron Gaber (Chair), Nick Heath (Project Coordinator), Jean Karlinski, Ursula McCloy, Lisa O'Connell, Janice Park

Regrets: Henry Decock, David Hinton

1. Call to Order

The meeting was called to order at 9:35 a.m. Pacific Time by Devron Gaber, Chair.

2. Approval of agenda

The agenda was approved as presented.

3. Approval of previous minutes

The previous minutes were approved as presented.

<p>ACTION: To forward the approved November 30, 2009 minutes to ACAT for posting on the PCCAT website. ACAT to post the September 29, 2009 minutes to the website as well if not already done so.</p>
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4. Sign-off on summary research report

a. Update on university feedback phase

Feedback on Nick's report was received from members of the Subcommittee. York corrected some data affecting the proportion of transfer students they take in and the U of A provided some wording changes. The U of A excluded from their report students transferring from out-of-province but who received no transfer credit (an incorrect interpretation of the data specifications). Adding these students at this late date would require a reworking of most tables and graphs in the lengthy report. Leaving the data as is would not make a significant difference to the overall findings; therefore, it was agreed not to make changes.

- b. Publication of paper (online vs. print, cover page, URL for PCCAT meeting)

ACTIONS: It was agreed that the report attachment for the PCCAT package would be brief and include the executive summary, introduction, and conclusion, and the URL for the full report would be referenced (ACAT is to determine where on the PCCAT site it should be posted). Jean is to forward the synopsis and full report to ACAT.

It was also agreed that the full report would be a BCCAT publication with BCCAT copyright and would reference that it was funded by BCCAT; however, the BCCAT logo and cover design will not be used. The funding sources of the individual reports will also be cited. The Acknowledgement page which includes all of this information will be moved up front in the document.

- c. Discussion of recommendations

It was felt that the research undertaken did get at the research questions set for the few institutions. The number of students transferring to the 4 universities from out-of-province was small and therefore the research did not seem to be of great interest to the universities themselves, making the prospect of expanding the research to more universities challenging. Expanding this research was therefore not recommended as a next step.

MOTION (Cameron/Park): to accept the summary PCCAT research report prepared by Nick Heath and to recommend final payment to the contractor, subject to final revisions being made. **CARRIED**

5. Reporting out to PCCAT (on June 25) – Devron

- a. Who will present?

ACTION: Devron will present on the research at the PCCAT annual meeting and Nick will be available to answer any technical questions.

- b. What to present?

- i. Summarize report

ACTION: Devron will describe the process of undertaking the research and summarize objectives, key findings, and recommendations at the PCCAT meeting.

ii. Recommendations for further research (related or new), if any

After discussion, it was agreed to recommend the following to PCCAT:

- Any future research will require external funding (potential funding sources include CMEC, ACCC, and AUCC);
- The PCCAT Research Subcommittee should continue its work in the coming year and look to renew its membership taking regional representation into account; and
- The Subcommittee should prepare a proposal for research to potential funders. The proposed research would be a broad survey of universities across the country to determine the number of transfer students moving between provinces, and their province and type of institution of origin.

ACTION: Devron will draft an outline of his presentation to PCCAT and circulate it to Subcommittee members for their input early next week.

6. Any other business

No other business was brought forward.

7. Next meeting date

ACTION: Jean will canvass members as to a meeting date to be held in late summer or early September in order to meet a Fall CMEC research proposal deadline.

8. Adjournment

The meeting was adjourned at 10:35 a.m.