

Pan-Canadian Consortium on Admissions & Transfer

Research Subcommittee Meeting (via teleconference)

September 16, 2010

Draft Minutes

In attendance: Maureen Callahan, Henry Decock, Elinor Delgatty, Eric Dohei, Devron Gaber (Chair), Jean Karlinski, Ursula McCloy, and Lisa, O'Connell

Regrets: Donna Sutton

1. Welcome and Call to Order

The meeting was called to order at 9:00 a.m. Pacific Time, by Devron Gaber, Chair. All members introduced themselves and new members Maureen Callahan and Elinor Delgatty, were welcomed to their first meeting.

ACTION: The subcommittee contact list will be updated and circulated to members.

2. Approval of agenda

The agenda was approved as presented.

3. Approval of previous minutes (June 10, 2010)

The previous minutes were approved and will be forwarded to the Alberta Council on Admissions and Transfer (ACAT) for posting on the PCCAT website.

4. Review of completed research project

(Full report at: <http://www.pccat.ca/files/pccat-2010/>)

Devron recapped the scope and findings of PCCAT's first research project profiling inter-provincial transfer students at 4 research universities in 4 provinces. These were presented at the June PCCAT annual meeting in Vancouver.

Key findings:

- the number of transfer students from other provinces is small as a percentage of undergraduate admissions (3%) and of total transfer students (10% at 3 universities);
- most of the transfer is between universities rather than from colleges to universities;
- a significant amount of credit is given for previous coursework (programs were completed in the expected length of time at the receiving university); and
- geographic proximity positively affects transfer rates.

5. Discussion of new research project

a. Parameters of recommended research

Devron reported that the author of the initial research project recommended against an expansion of inter-provincial transfer student profile reports to more universities for a number

of reasons (see pp 89-90 of the report). At the 2010 PCCAT meeting it was agreed to instead undertake a higher level survey of all public universities (and possibly colleges) requesting a small number of key data elements on students moving between provinces having completed any number of credits.

After discussion, it was agreed to initially limit further research to a survey of public universities as receiving institutions. College-to-university and university-to-university mobility were seen as information priorities.

The following data elements were considered desirable:

1. For each of the Fall (September) intakes in 2007-08, 2008,09 and 2009-10, what is the number of 1st time undergraduate students enrolled who had previously completed any number of credits from another public post-secondary institution in another Canadian province or territory?
2. For the above students, provide the following details
a. Age
b. Gender
c. Province of previous institution
d. Type of previous public institution:
i. University
ii. College, university college, or institute
e. Type of program at previous institution transferred from:
i. Undergraduate degree
ii. Diploma or Associate Degree
iii. Certificate
f. Faculty and/or degree program enrolled in at your university

ACTION: Subcommittee members are to present the above data elements to a few university registrars in their jurisdictions **by October 8th** in order to get feedback on the feasibility of universities to provide this data easily (Maureen to undertake for Ontario). Depending on the response, the number of data elements requested could be scaled back.

b. Review of project proposal

Undertaking additional research is predicated on securing external funding. A draft proposal seeking funding was circulated for discussion. Devron will adjust the proposal for each funding source based on the organization’s priorities and interests. It was agreed to request an amount of \$40,000.

c. Possible funding sources

As a result of discussion the following possible funding sources were identified:

- Council of Ministers of Education Canada (CMEC). Devron has had initial discussions with Noel Baldwin who suggested that attracting a second funding source would make a proposal more attractive to CMEC (CMEC discussions will occur next week regarding the decision making structure to be used for funding requests.);
- Association of Community Colleges Canada (ACCC);
- Association of Universities and Colleges of Canada (AUCC);
- Higher Education Quality Council of Ontario (HEQCO); and
- College University Consortium Council of Ontario (CUCC).

ACTION: BCCAT is to approach ACCC and CMEC; Ursula is to approach AUCC and HEQCO; and Maureen is to approach CUCC to assess if these organizations would entertain a proposal to fund the PCCAT research project. Members are to report back at the next Subcommittee meeting.

Representatives from Ontario said that funding from Ontario organizations would be more likely if the survey for Ontario universities asked about “intra-provincial” transfer as well as “inter-provincial” transfer.

ACTION: Ontario representatives on the Subcommittee will canvas registrars in their jurisdiction in order to ascertain if collection of this additional intra-provincial data is feasible for Ontario universities.

The hope is to secure a project funder in time to begin designing a survey early in 2011.

6. Decision regarding Subcommittee Chair

Given that there were no volunteers to take over the position of Chair, Devron agreed to continue chairing the subcommittee for the next year.

7. Any other business

There was no other business.

8. Next meeting date

The next meeting will be scheduled for mid- to late-November.

ACTION: Jean will canvass members as to a November meeting date.

9. Adjournment

The meeting was adjourned at 11:10 a.m.