

Pan-Canadian Consortium on Admissions & Transfer

Research Subcommittee Meeting (via teleconference)

January 28, 2011

Minutes

In attendance: Maureen Callahan, Henry Decock, Eric Dohei, Devron Gaber (Chair), Jean Karlinski, Ursula McCloy, and Lisa, O'Connell

Regrets: Elinor Delgatty

1. Welcome and Call to Order

The meeting was called to order at 9:00 Pacific Standard Time by Devron Gaber, Chair.

2. Approval of agenda

The agenda was approved as presented.

3. Previous minutes

The previous minutes were approved as presented and will be forwarded to PCCAT for web posting.

4. Resolving question about including data on transfer into graduate programs

a. Report from members on consultation with universities in their jurisdictions

Members reported on their research findings regarding the feasibility of collecting university data on students being admitted from out-of-province into graduate programs. In general, this data is not centrally housed at universities and would involve a separate data request from the one planned for admissions into undergraduate programs. It was agreed that graduate data would not be sought as part of this PCCAT study.

5. Status of potential funding sources for research project

- a. CMEC - Devron reported that the Transfer Credit Working Group of CMEC met yesterday and briefly discussed PCCAT's funding proposal but had some further questions before a recommendation on possible funding could be made. The next meeting of the Working Group will either be in mid-February or March.

ACTION: Devron will contact CMEC to respond to any questions regarding the PCCAT research project in advance of the next CMEC Working Group meeting.

b. ACCC – As per the letter addressed to PCCAT Co-Chair Karen Maki, it was confirmed that ACCC declined PCCAT’s request to co-fund the research project, as ACCC does not have funds for such research..

c. ARUCC – Devron reported that ARUCC is seriously considering providing a small amount of funds for the project and will forward a formal response to PCCAT. A request may be made to ARUCC to use their national listserv as a mechanism for distributing the data request to universities across the country.

d. AUCC – **ACTION:** Ursula will email AUCC next week.

e. HEQCO – **ACTION:** Ursula will put a proposal forward to HEQCO.

f. CUCC – Maureen reported that this item will be on the agenda of the February 11 meeting of CUCC.

6. Potential contractors for project

A few names of potential contractors were put forward. While it was thought ideal to have a bilingual contractor, a primary Anglophone contractor aided by a bilingual assistant who would communicate with French-speaking university personnel was also thought appropriate. Translation services could be employed separately.

ACTION: Members are to solicit names of potential contractors from within their organizations and through other contacts. BCCAT will approach ARUCC and CMEC and any other appropriate contacts for possible names.

7. Next Steps

As per the above, the next steps are to secure funding and a potential contractor to undertake the research.

8. Next meeting date

The next meeting will be held after there is an update from CMEC following their next Working Group meeting.

9. Adjournment

The meeting adjourned at 10:00 a.m. Pacific Standard Time.