



PCCAT Business Meeting Wednesday, June 22, 2011

MINUTES

1. Financial Update

The meeting commenced at 8:35 a.m. and was co-chaired by Kathleen Massey and Robin Fisher. Kathleen Massey providing a verbal interim financial report and thanked McGill Food and Dining Services for their sponsorship of the opening reception on June 20th. There are 59 registrants with a net annual meeting revenue of \$876.00. When this amount is combined with the PCCAT account balance (held at Trent University), the total interim annual meeting net revenue and PCCAT account balance is \$7,173.48.

No questions were raised from the membership about this interim report. The final financial report will be mounted on www.pccat.ca

2. Motion(s) Regarding the Future Structure for PCCAT

A motion was made by Rob Fleming (BCCAT) and seconded by Tony Norrad (Grant MacEwan University) that the proposal presented by the Sub-committee on PCCAT Structure and Mandate be accepted. Discussion occurred raising the point that the Association of Registrars of Universities and Colleges of Canada (ARUCC) should be added to the list of organizations under Functions, point 11 of the Terms of Reference document. This suggestion was accepted.

The motion was carried unanimously (29 voters).

Appreciation was extended to the Alberta Council on Admissions and Transfer (Janice Park, Eric Dohei and Wendy Pruden) for their provision of secretariat services to PCCAT. ACAT provided verbal notice that they will continue the same secretariat services until June, 2012. The new PCCAT Council will need to address secretariat services past this date.

3. Election of Executive

A warm thank you was extended to Ms. Karen Maki (Trent University) for her service as the Eastern Co-Chair and her dedication and work on this event.

Kathleen Massey, University Registrar and Executive Director at McGill University and Ron Woodward, ACAT Chair will continue on the PCCAT Council.

Rob Fleming (BCCAT); Tim Brunet (University of Windsor); and Philip Belanger (Government of New Brunswick) will join the PCCAT Council.

4. PCCAT 2012 Meeting Location/Host

A suggestion was made to co-locate with the ARUCC conference which will occur in Ottawa from June 25 – 27, 2012. We would need to find an institution to host our event. Any additional suggestions may be given to any member of the new PCCAT Council or via email by using the 'contact us' feature on the website.

5. Adjournment

This meeting adjourned at 8:55 a.m. The motion was made by Susan Golets (Ontario Ministry) and seconded by Jean Karlinski (BCCAT).